



IBT Online ERP

## How to Login

Open <http://erp1.ibtindia.com/> and Fill the user name and password provided by head office to go ahead.



IBT ENGLISH PREP

### Center Login

USERNAME



PASSWORD



LOGIN

Activate Windows  
Go to Settings to activate Windows.

Log in

Not secure | erp1.ibtindia.com

ERP

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fee Structure & ERP PPT

HR Management

DASHBOARD

In this option you will get all the information related to collections, admissions, analysis and so on.

Total Collection

₹11,000

Total Collection

New Collection

₹11,000

100% higher than last month

Old Collection

₹0

100% higher than last month

Admission

1

Total Admission

Ledger Balance

₹0

Total Balance

Analysis

Total Admission1

Total New Collection₹11,000

Total Collection₹11,000

Activate Windows

Go to Settings to activate Windows.

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12:11 PM 18-12-2020



- Dashboard
- Enquiry
- Admitted Students
- Manage Counselor**
- Mob No. Verification
- Ledger
- Send Requisition
- Requisition Status
- Fee Structure & ERP PPT
- HR Management

Then click on manage counselor. Here you can add counselors.

### Counselor List

SHOW 10 ENTRIES

SEARCH:

Add Counselor

S.No	Center Name	Counselor Name	Action
1	JALANDHAR	MONIKA	
2	JALANDHAR	NANDANI	
3	JALANDHAR	SAKSHI MAM	


SHOWING 1 TO 3 OF 3 ENTRIES

Previous 1 Next

### Add counselor

 Counselor Name

Submit

 HR Management

Submit

Go to Settings to activate Windows.

S.No	Date of Admission	Student Name	Father's Name	Contact No.	Print	Admit Student
------	-------------------	--------------	---------------	-------------	-------	---------------



- Dashboard
- Enquiry**
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- Requisition Status
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- HR Management

OTP Verification  
The enquiry student mobile number added by you will be thoroughly Verified. Enter the OTP received on enquiry student mobile no.

### Enquiry

Manisha

9696960029

Banking Exams

MMM

ibtcrm@gmail.com

MONIKA

Resend OTP

9788

Submit

Once done, click on submit

### Enquiry Details

SHOW 10 ENTRIES

SEARCH:

S.No	Date of Admission	Student Name	Father's Name	Contact No.	Print	Admit Student
------	-------------------	--------------	---------------	-------------	-------	---------------

Log in

Membership Card! - ibtcrm@gma

Inbox (2,242) - ibtenquiry@gma

+

Not secure | erp1.ibtindia.com/enquiry-list.php

Incognito

ERP

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HR Management

Course

Genrate OTP

Enter OTP

Submit

En

SHOW 10 ENTRIES

Select Counselor

SEARCH:

S.No	Date of Admission	Student Name	Father's Name	Contact No.	Print	Admit Student
1	18-Dec-2020	manisha	mmm	9696960029		

SHOWING 1 TO 1 OF 1 ENTRIES

Previous1Next

Activate Windows  
Go to Settings to activate Windows.

Filter Enquiry

You can filter the enquiry counselor wise or search for enquiry

You can filter enquiries according to the counselor

Type here to search

WhatsApp

Chrome

Slack

File Explorer

Camera

Calendar

01:14 PM  
18-12-2020



Log in

erp1.ibtindia.com/enquiry-list.php

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Incognito

ERP

IBT  
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Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fee Structure & ERP PPT

HR Management

Course

Select Counselor

Genrate OTP

You can see enquiry details here after that you can click on print button to take print out of enquiry form to send the student for counseling.

Enquiry Details

SHOW 10 ENTRIES

Select Counselor

SEARCH:

S.No	Date of Admission	Student Name	Father's Name	Contact No.	Print	Admit Student
1	18-Dec-2020	Manisha	MMM	9696960029		

SHOWING 1 TO 1 OF 1 ENTRIES

Previous1Next

Activate Windows

Go to Settings to activate Windows.

12:22 PM  
18-12-2020



### ENQUIRY FORM

Printable Enquiry form

**Name :** Manisha  
**Contact Number :** 9696960029  
**Counselor Name :** MONIKA  
**Father's Name :** MMM  
**Course :** Banking Exams  
**Email :** Info@gmail.com

**Latest Qualification**

☐ 10<sup>th</sup>   ☐ 12<sup>th</sup>   ☐ Diploma   ☐ Graduation   ☐ Post Graduation

**Have you ever appeared for any competitive exam ?**

☐ Yes   ☐ No

**Have you taken any coaching previously ?**

☐ Yes   ☐ No

**How did you come to know about IBT ?**

☐ Internet   ☐ Paper Ad   ☐ Hoarding/Banner   ☐ Friends  
☐ Poster/Pamphlet   ☐ Tv/Radio Ad   ☐ Seminar   ☐ Others

**Time Preference**

☐ Early Morning   ☐ Morning   ☐ Afternoon   ☐ Evening  
☐ Weekend

For office use only

Activate Windows  
Go to Settings to activate Windows.

Log in

Membership Card! - ibtcrm@gma

Inbox (2,242) - ibtenquiry@gma

+

← → ↺

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ERP

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fee Structure & ERP PPT

HR Management

Course

Genrate OTP

Enter OTP

Submit

Enquiry Details

SHOW 10 ENTRIES

Select Counselor

SEARCH:

S.No	Date of Admission	Student Name	Father's Name	Contact No.	Print	Admit Student
1	18-Dec-2020	manisha	mmm	9696960029		

SHOWING 1 TO 1 OF 1 ENTRIES

Previous 1 Next

Admit Student

Now scroll down and click on the admit student.

Activate Windows

Go to Settings to activate Windows.

Type here to search

01:14 PM

18-12-2020

- ERP
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- HR Management

Add Admission  
In this option you have to select membership plan whether it is lifetime or one year & then select payment whether it is full down payment, 1 down payment & so on.

### Add Admission

Manisha

MMM

9696960029

ibtcrm@gmail.com

Banking Exams

Membership Plan

Select Payment

Course Fee

Max Discount

Admission Fees

Gst(Included)

2020-12-18

MONIKA

☐ Discount if committed (Mention here for future reference)

Submit

Log in

erp1.ibtindia.com/admit-student.php?id=55

ERP

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fees Structure

Fee Structure & ERP PPT

HR Management

Manihsa

9696960029

Banking Exams

Course Fee

11000.00

Max Discount

500

2020-12-18

☐ Discount if committed (Mention here for future reference)

MMM

ibtcrm@gmail.com

Lifetime Membership

Admission Fees

10500

MONIKA

Full Down Payment

Gst(Included)

0

Submit

Lifetime Membership

Fee Structure	Course Fee	Down Payment	Maximum Discount
Full Down Payi	11000.00	11000.00	2000.00

Add Admission – Full Down payment Plan

Let's suppose you have chosen Lifetime membership plan and Then Full Down payment. You will see the fee plan at bottom

Student Discount

Here you can give discount to Student which can be equal or Less the Maximum Discount

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2:27 PM

12/18/2020

Log in

erp1.ibtindia.com/admit-student.php?id=55

ERP

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fees Structure

ERP Training PPT

Manihsa

9696960029

Banking Exams

Course Fee11000.00

Max Discount

2020-12-18

Discount if committed (Mention here for future reference)

500

MMM

ibtcrm@gmail.com

Lifetime Membership

Admission Fees7000.00

Gst(Included)0

MONIKA

Submit

One Installment

11000.00

7000.00

4000.00

2000.00

Add Admission – Installment Plan

Let’s suppose you have chosen Lifetime membership plan and then Installment plan. You will see the fee plan at bottom

Student Discount

In installment plan, Discounts are available at the time of entering installment only. You can mention the discount committed here for future reference.

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Log in

Not secure | erp1.ibtindia.com/admission-list.php

ERP

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fees Structure

Fee Structure & ERP PPT

HR Management

Download Receipt, View student details or Card

Once admission in done you will be redirected to this Page where you can download student fee receipt Or view student details or proceed for Membership card

Admission Details

SHOW 10 ENTRIES

SAKSHI MAM

SEARCH:


S.No	Name	Code	Father's Name	Contact No.	Doa	Course	C.Discount	Fee Slip	Details	ID Card
1	Manihsa	JAL405	MMM	9696960029	18-Dec-20	Banking Exams	N/A	dp 1st		
2	mm	JAL404	jj	9696960029	17-Dec-20	Banking Exams	500.00	dp		
3	deepika	JAL403	kashyap	7814961955	16-Dec-20	Banking Exams	N/A	dp		
4	deepak	JAL405	singh	9041500546	18-Dec-20	Banking Exams	N/A	dp		

SHOWING 1 TO 4 OF 4 ENTRIES

Previous1Next

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2:46 PM  
12/18/2020



Center Name : DUMMY  
Franchisee Name : Dummy  
GST NO :  
Course Name : Banking Exams  
Membership : Lifetime Membership  
Fee Structure : Full Down Payment

**STUDENT COPY**


Date : 18-12-2020  
Student Code : DUM102  
Receipt No : DUM1R02

Received from : Manisha  
an amount of : ₹ 11000.00 ( eleven thousands Rupees )

Fee	11000
SGST	0.00
CGST	0.00
<b>Total Fee</b>	<b>11000.00</b>

NOTE : fee once paid is not refutable

Signature and seal of authorised signatory



Center Name : DUMMY  
Franchisee Name : Dummy  
GST NO :

**CENTER COPY**

Date : 18-12-2020  
Student Code : DUM102

When you click on fee details option you will see the copy of receipt for student as well as for center.



Student Name	:	Manisha
Student Code	:	DUM102
Email	:	ibctcrm@gmail.com
Father Name	:	MMM
Contact No.	:	9696960029
City	:	JALANDHAR
Course Name	:	Banking Exams
Membership	:	Lifetime Membership
Fee Structure	:	Full Down Payment

Payment	:	11000.00
Maximum Discount	:	0.00
GST	:	0.00

**CLOSE**

You're out of storage space and will soon be unable to send or update. take up to 24 hours to

Gmail Search mail

Compose

Inbox 2,838

Starred

Snoozed

Important

Sent

Meet

New meeting

Join a meeting

Hangouts

paramjeet

ibt contentwriter Let's chat on Hangouts!

IBT MD You: yes sir

Once admission is confirmed, student will get a mail from ERP.

Admission confirmed at IBT! Inbox x

erp@ibtindia.com via amazonses.com to me 12:29 PM (1 minute ago)

**Admission Confirmed**

Dear Manisha,

your admission is confirmed for Bank PO at DUMMY.  
you can download your receipt from attachment.

you can contact us at 96 96 96 00 29 or E-mail at [ibtcrm@gmail.com](mailto:ibtcrm@gmail.com) in case of any assistance required.

Activate Windows  
Go to Settings to activate Windows.

Log in

erp1.ibtindia.com/admission-list.php

ERP

IBT

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fee Structure & ERP PPT

HR Management

Admission Details

SHOW 10 ENTRIES

SEARCH:

S.No	Name	Code	Father's Name	Contact No.	Doa	Course	C.Discount	Fee Slip	Details	ID Card
1	Manihsa	JAL405	MMM	9696960029	18-Dec-20	Banking Exams	N/A	dp 1st		
2	mm	JAL404	jj	9696960029	17-Dec-20	Banking Exams	500.00	dp		
3	deepika	JAL403	kashyap	7814961955	16-Dec-20	Banking Exams	N/A	dp		
4	deepak	JAL405	singh	9041500546	18-Dec-20	Banking Exams	N/A	dp		
5	pardeep	JAL405	singh	9041500546	18-Dec-20	Banking Exams	N/A	dp		

SHOWING 1 TO 5 OF 5 ENTRIES

Previous1Next

Entering Installment

Click here to proceed for entering installment

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2:56 PM

12/18/2020

Log in

erp1.ibtindia.com/installment.php?id=55&ins=1

ERP

Dashboard

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Ledger

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Fee Structure & ERP PPT

HR Management

Manihsa

9696960029

Banking Exams

Course Fee

7000.00

Max Discount

2020-12-18

MMM

ibtcrm@gmail.com

One Installment

Installment

4000

Gst(Included)

0

MONIKA

Submit

Lifetime Membership

Fee Structure

Course Fee

Down Payment

1st Installment

Maximum Discount

One Installment

11000.00

7000.00

4000.00

2000.00

Entering Installment

Here mention discount if any over here.

2:59 PM

12/18/2020



Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

Fee Structure &amp; ERP PPT

HR Management

## Admission Details

SHOW 10 ENTRIES

SEARCH:

S.No	Name	Code	Father's Name	Contact No.	Doa	Course	C.Discount	Fee Slip	Details	ID Card
1	summit	JAL406	singh	9041500546	18-Dec-20	Banking Exams	N/A	dp		
2	Manihsa	JAL405	MMM	9696960029	18-Dec-20	Banking Exams	N/A	dp 1st		
3	mm	JAL404	jj	9696960029	17-Dec-20	Banking Exams	500.00	dp		
4	deepika	JAL403	kashyap	7814961955	16-Dec-20	Banking Exams	N/A	dp		
5	deepak	JAL405	singh	9041500546	18-Dec-20	Banking Exams	N/A	dp		
6	pardeep	JAL405	singh	9041500546	18-Dec-20	Banking Exams	N/A	dp		

SHOWING 1 TO 6 OF 6 ENTRIES

Previous

1

Next

## Membership Card

Click here to add student photo & proceed for Membership card

Note : Membership card will be available to Download on payment of whole fee only.

Log in

Log in

Membership Card! - ibtcrm@gm

Not secure | erp1.ibtindia.com/admission-list.php

Incognito

IBT

IBT INSTITUTE PVT. LTD.

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Send Requisition

Requisition Status

SEARCH:

S.No	Name	Code	Father's Name	Contact No.	Doa	Course	C.Discount	Fee Slip	Details	ID Card
1	Manisha	DUM102	MMM	9696900029	18-Dec-20	Banking Exams	N/A	dp		
2	manisha	DUM101	kkk	9696960029	17-Dec-20	Banking Exams	N/A	dp		

SHOWING 1 TO 2 OF 2 ENTRIES

Previous1Next

Then click on ID Card option, You have to upload the photograph of the admitted student.

Image Upload

Save

Choose File

No file chosen

Activate Windows

Go to Settings to activate Windows.

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12:37 PM18-12-2020

LIFETIME MEMBERSHIP





**Manisha**

Code : DUM102

D.O.J : 18-Dec-2020

Course : Banking Exams

Centre : DUMMY



Auth. Signatory

1. This card is not transferable to any other student

2. Institute reserves the right to cancel membership in case student does not maintain required discipline

CORPORATE OFFICE : C-1,2, Laxmi Nagar, Delhi 110092, Call : 9696960029

Lifetime Membership

You can download the same

images.jfif

Type here to search

Activate Windows  
Go to Settings to activate Windows.  
Show all

12:59 PM  
18-12-2020



You're out of storage space and will soon be unable to send or receive emails until you [free up space](#) or [purchase additional storage](#). Changes to your storage space may take up to 24 hours to update.

**Gmail**

Compose

Inbox 2,838

Starred

Snoozed

Important

Sent

Meet

New meeting

Join a meeting

Hangouts

paramjeet

ibt contentwriter  
Let's chat on Hangouts!


IBT MD  
You: yes sir


Search mail

Membership Card! Inbox x

erp@ibtindia.com via amazonses.com to me

12:29 PM (2 minutes ago)





**Membership Card**

Dear Manisha,

we are glad to inform you that your IBT Membership Card for **Banking Exams** Course is ready to be downloaded. you can download it from the attachment.

you can contact us at 96 96 96 00 29 or E-mail at [ibtcrm@gmail.com](mailto:ibtcrm@gmail.com) in case of any assistance required.

Activate Windows  
Go to Settings to activate Windows.

Student will get an email regarding membership card.





Log in

erp1.ibtindia.com/otp\_verify.php

Not secure

ERP

Dashboard

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Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Stock Requisition

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Fee Structure & ERP PPT

HR Management

OTP Verification

Just to ensure that enquiry is genuine you Can verify his/her number by clicking on Mobile no. verification

Enter Mobile No.

Sent OTP

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5:02 PM 12/18/2020

Log in

erp1.ibtindia.com/send-requisition.php

ERP

Dashboard

Enquiry

Ledger

Stock Requisition

Requisition Status

Fee Structure & ERP PPT

HR Management

Course Material

Stationary

Marketing Material

Language

All

English

Hindi

Stock Item	Number	Stock Type	Contents	Rate (₹)	Discount (₹)	Net Rate (₹)	Quantity
English	9 Books	Course Material		1500.00	No Discount	1500.00	0 + -
Hindi	6 Books	Course Material		1400.00	No Discount	1400.00	0 + -
BANK PO + SSC -English	11 Books	Course Material		1700.00	No Discount	1700.00	0 + -
BANK PO + SSC -Hindi	8 Books	Course Material		1550.00	No Discount	1550.00	0 + -
SSC-English	9 Books	Course Material		1650.00	No Discount	1650.00	0 + -
SSC-Hindi	6 Books	Course Material		1500.00	No Discount	1500.00	0 + -
IBPS SPECIALIST OFFICER -English - H.R Officer	9 Books	Course Material		1450.00	No Discount	1450.00	0 + -
IBPS SPECIALIST OFFICER -English - IT & Technical Officer	9 Books	Course Material		1450.00	No Discount	1450.00	0 + -
IBPS SO -English- Marketing Officer	9 Books	Course Material		1450.00	No Discount	1450.00	0 + -
IBPS SPECIALIST OFFICER -English- Law Officer	9 Books	Course Material		1450.00	No Discount	1450.00	0 + -
IBPS SPECIALIST OFFICER -English - Agriculture	9 Books	Course Material		1450.00	No Discount	1450.00	0 + -
Railways Course Material: English	6 Books	Course Material		1450.00	No Discount	1450.00	0 + -
Railways Course Material: Hindi	4 Books	Course Material		1350.00	No Discount	1350.00	0 + -

Search stock item

Filter Stock Items

You can filter stock items based On language & Stock type

Stock Management

In this option, you will get all the stock items. And here you can select & add the quantity of the stock.

4:35 PM

12/18/2020

Log in

Student Card

Log in

Membership Card! - ibtcrm@gm

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Incognito

ERP

Dashboard

Enquiry

Admitted Students

Manage Counselor

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Send Requisition

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Fee Structure & ERP PPT

HR Management

Certificate of Appreciation

IBT Quotes

Canopy

Standy

IBT LOGO

1 PC

Marketing Material

1200.00

No Discount

1200.00

0

+

-

1 PC

Marketing Material

5000.00

No Discount

5000.00

0

+

-

Requisition Items

Stock Item	Stock Type	New Rate (₹)	Quantity	Action	Amount
BANK PO - Hindi	Course Material	1400	1	<div>+</div> <div>-</div> <div></div>	1400
BANK PO - English	Course Material	1500	1	<div>+</div> <div>-</div> <div></div>	1500

Proceed & Pay

Activate Windows

Go to Settings to activate Windows.

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01:01 PM 18-12-2020

Requisition items

At the end of the page you will get updates regarding your selected items. At last you have to click on proceed & pay.

Requisition Items

Stock Item	Stock Type	New Rate (₹)	Quantity	Action	Amount
BANK PO - Hindi	Course Material	1400	<div>1</div> <div>+</div> <div>-</div>	<div></div>	1400
BANK PO - English	Course Material	1500	<div>1</div> <div>+</div> <div>-</div>	<div></div>	1500

Proceed & Pay



Compose

- Inbox 2,242
- Starred
- Snoozed
- Important
- Sent
- Drafts 8
- Spam 9
- Trash

Meet

- New meeting
- Join a meeting

Hangouts

- IBT
- IBT INSTITUTE LUDHIANA



Search mail



Stock Requisition-DUM1ST3 Inbox X

erp@ibtindia.com via amazonsees.com  
to me

Once you click on submit button you will automatically get an email from ERP regarding your request of stock.



### Stock Requisition

Dear DUMMY,

We have received your stock request & given are the details.

Requisition Items

Stock Item	Stock Type	Net Rate ( ₹ )	Quantity	Amount
BANK PO - English	Course Material	1500.00	1	1500/-
BANK PO - Hindi	Course Material	1400.00	1	1400/-
Total			2	2900/-

We will notify you once your request is processed. you can contact us at 94176 08422 or E-mail at [ibtstock@gmail.com](mailto:ibtstock@gmail.com) in case of any assistance required.

[CONTACT US](#)

Activate Windows  
Go to Settings to activate Windows.

Log in

Not secure | erp1.ibtindia.com/requisition-status.php

ERP

Dashboard

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Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Stock Requisition

Requisition Status

Fee Structure & ERP PPT

HR Management

IBT

Requisition Status

You can check the status of your requested Stock here.

Requisition no

from date

to date

Dispatched

Pending

Req No	Req Date	Order Quantity	Sent Quantity	Amount Paid	Status	Courier	Docket No	Remarks	view	Track
JAL4ST5	18-Dec-2020	2	2	2900.00	Dispatch	On Dot	2450	Thanks		
JAL4ST4	17-Dec-2020	1	1	1400.00	Dispatch	On Dot	2450	e		
JAL4ST3	16-Dec-2020	4		8300.00	New					
JAL4ST2	16-Dec-2020	4	4	8300.00	Dispatch	Blue Dart	2450	sae		
JALSTJAL41	16-Dec-2020	3	3	6500.00	Dispatch	On Dot	2450	na		

Previous

1

Next

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Log in

erp1.ibtindia.com/view-requisition.php?r\_id=40

ERP

Dashboard

Enquiry

Admitted Students

Manage Counselor

Mob No. Verification

Ledger

Stock Requisition

Requisition Status

Fee Structure & ERP PPT

HR Management

Requisition Status

You can check the status of your requested Stock here by clicking on view button in previous screen

View Requisition

Requisition No.

JAL4ST5

Order Quantity

2

Payable Amount

2900.00

Amount Paid

2900.00

Payment Mode3

Cash

Deposit in

hdfc

Prefer Courier

DTDC

Remarks

Send on priority

Sent Qty

2

Courier by

1

Dispatched on

2020-12-18

Expected Delivery

12/19/2020

Status

Dispatched

Remarks

Thanks

Docket No.

2450

Person Name

Amit

Contact No

9417608422

Item Details

Stock Item	Stock Type	Contents	Rate (₹)	Discount	Net Rate (₹)	Qty
BANK PO - English	Course Material		1500.00	No Discount	1500.00	1

4:44 PM

12/18/2020



## Stock Dispatch

Once the request is approved and stock is dispatched, you will get an email for the same.

### Stock Dispatched

erp@ibtindia.com via amazonses.com  
to me

4:39 PM (12 minutes ago)



IBT

### Stock Dispatched

Dear **Manisha**,

your stock requisition has been processed and stock is dispatched.  
Given below are the dispatched details.

#### Requisition Items

Req No.	Sent Quantity	Amount Paid	Status
JAL4ST5	2	2900.00	Dispatch

Courier	Docket No.	Remarks	Track
On Dot	2450	you will receive in 15 days	

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Once the stock is dispatched, you will  
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## Docket No. - Stock

erp@ibtindia.com via amazonses.com  
to me

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### Docket No. - Stock

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your stock is dispatched. Given below are the dispatched details and docket number.

Req No.	Sent Quantity	Amount Paid	Status
JAL4ST5	2	2900.00	Dispatch

Courier	Docket No.	Remarks	Track
On Dot	2450	you will receive in 15 days	

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